

SEPTEMBER 13, 2012

The Freedom Area School Board held their Regular Board Meeting on September 13, 2012, in the Middle School Library. President Kathleen Schlegel called the Business meeting to order at 7:00 p.m., E.S.T.

Board Members Present:

Lorraine Rocco
Scott Challis
Barbara Heyman
Mary Ann Petcovic
Kathleen Schlegel
Dennis Sharpless

Board Members Absent:

Mike Tibolet
Harry Gilarno
Bobbie Jo Elmer

School Staff Present:

Dr. Jeffrey Fuller, Superintendent
Noriene Plate, Business Manager
Richard Edder, Principal, Elementary School
Gary Mortimer, Acting Director, Building & Grounds
Ed Shepard, Faculty (Arrived 7:05 pm)
John Rosa, Faculty & Athletic Director (Arrived 7:05 pm)
Gary Mortimer, Building & Grounds Director

Solicitor:

John Vogel , Esq.

Guests: Renee Romutis, Conway; Leslie Rizzi & Jennifer Sayre, New Sewickley Township; Evan Stiger, Student Newspaper Reporter

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| Minutes | Motion by Heyman, seconded by Petcovic, to approve the following Minutes: Special Meeting August 9, 2012 Agenda Meeting August 16, 2012 Regular Board Meeting August 23, 2012 |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas |
| Bills | Motion by Heyman, seconded by Petcovic, to approve the second check run for payment of bills for the month of August 2012, in the amount of \$460,414.73. Copy of the bills is in each Board Member’s packet and copy attached to the minutes in the minute book. |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas |
| Bills | Motion by Heyman, seconded by Petcovic, to approve the first check run for payment of bills for the month of September 2012, in the amount of \$272,121.76. Copy of the bills is in each Board Member’s packet and copy attached to the minutes in the minute book. |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas |
| Capital Improvement Check | Motion by Heyman, seconded by Petcovic, to approve the Capital Improvement Check run for September 2012 in the amount of \$36,399.70. Copy of the bills is in each Board Member’s packet and copy attached to the minutes in the minute book. |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas |
| Cafeteria Report | Motion by Heyman, seconded by Challis, to approve the August 2012 Cafeteria Report. Copy of the report is in each Board Member’s packet and copy attached to the minutes in the minute book. |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Petcovic, Challis, and Schlegel. Motion carried – 6 Yeas |

Treasurer's Report Motion by Heyman, seconded by Petcovic, to approve the August 2012 Treasurer's Report. **Copy of the Treasurers' report is in each Board Member's packet and copy attached to the minutes in the minute book.**

| | <u>August 2012</u> |
|-------------------------------------|--------------------|
| Money Market, Huntington Bank | \$ 4,659,343.14 |
| General Fund, Huntington Bank | \$ 195,635.78 |
| Payroll, Huntington Bank | \$ 8,197.33 |
| PA Treasury Invest | \$ 674,652.48 |
| Premier Savings – Huntington | \$ 3,678,215.05 |
| PSDLAF – Regular Account | \$ 3,090.25 |
| PSDLAF Max - General Fund | \$ 88,977.90 |
| Huntington – Capital Improvement | \$ 3,106.62 |
| Student Activity Account | \$ 50,203.63 |
| Huntington – Bodkin Scholarship | \$ 256,284.88 |
| PA Treasury-Invest Capital Projects | \$ 1,192,144.39 |
| PSDLAF CD - Capital Projects | \$ 3,346,000.00 |
| PSDLAF CD - General Fund | \$ 1,980,000.00 |
| PSDLAF Max – Capital Projects | \$ 291,310.43 |

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

COMMUNICATIONS:

Grant Motion by Petcovic, seconded by Challis, to approve acceptance of the McDonald's MAC Grant in the amount of \$490 for Middle School Teachers Lisa Moore, Jeanine Ging, Tami Smithmyer and Ken McLaughlin Letter of accommodation to be sent.

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

Parade Motion by Heyman, seconded by Challis, to approve request from the Beaver Falls American Legion Post #261 for District participation in the Annual Beaver County Veteran's Day Parade on Monday, November 12, 2012.

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

Poetry Forty-two (42) Middle School 6th Grade English Students' Poetry Published in "A Celebration of Poets – Spring 2012", Teachers Patty Donaldson and Amanda Swiontek; Freedom Area Middle School were recognized in the Anthology as receiving a "Poetic Achievement Award", Honor given to top 10% of Schools who entered the Contest. A letter of acknowledgement will be sent to Ms. Donaldson, Ms. Swiontek and student participants.

Invitation:

New Teacher / Mentor Dinner Reception, will be held on Thursday, October 4 – Menu Review

Other:

- A. Open House Dates:
 1. Elementary – September 20, 6:00 P.M. – 8:00 P.M.
 2. Middle School – September 27, 6:00 P.M. – 8:00 P.M.
 3. High School – October 8, 1:00 P.M. – 7:00 P.M.
- B. October 2012 Board Meetings to be held on October 4 and October 11

Use of School Facilities (Schedule According to Policy):

1. Prevention Network, High School Classrooms (2), Tuesdays, 9/18 thru 1/22, Driver's Education Theory Class
2. Wednesday Night Basketball Association (WNBA), Middle School Gym, Wednesdays, 8/29 thru 12/19, Alumni Basketball Games
3. Freedom Middle School PTSA, Middle School Library, Tuesdays, 9/18, 10/16, 1/15, 2/19, 3/19, 4/16, 5/21, Meetings

4. Freedom Middle School Band, Middle School Band Room, 11/19, 12/6, 5/1, 5/9, and Auditorium, 12/11, 12/12, 5/13, 5/21, 5/22, Rehearsals and Winter and Spring Concerts
5. Freedom Middle School Drama Club, Middle School Auditorium and Stage, Rehearsals, 9/5, 9/10 thru 11/13, and Play, 11/14
6. Prismatic Magic, Big Knob Elementary Multi-Purpose Room, 9/18, Prismatic Magic Laser Mania Assembly
7. Big Knob and Conway Elementary PTA, Football Stadium, 5/11 (Rain Date 5/18), Elementary Olympics
8. Big Knob Elementary PTA, Second Entrance Mud Room, 9/4, Market Day
9. Freedom Girls' Basketball Boosters, High School Student Center, 9/6, Meeting
10. Freedom Football Boosters:
 1. High School Cafeteria, 8/31, 9/14, 9/28, 10/19, 10/26, Feed players and cheerleaders after games
 2. High School Cafeteria, Wednesdays, 9/5 thru 12/19, Meetings
11. Boy Scouts of America, Conway Elementary Multi-Purpose Room, 9/27, Recruitment
12. Senior Project (Nick Schwab), Softball Field, 9/27 (Rain Date 10/4), Students vs. Faculty Softball Game
13. Conway Elementary PTA Intramural Sports Committee, Multi-Purpose Room; Basketball, Tuesdays and Thursdays, October thru December; Hockey, Tuesdays and Wednesdays, January thru March
14. Courage for Life Foundation, MS Conference, September 24, 2012
- 15 Freedom Girls' Basketball Boosters, Middle/High School Gym, 10/17, 10/18, 10/20, Basketball Booster Round Ball Tournament (Fundraiser)

ENCLOSURES:

- A. New Teacher / Mentor Dinner Reception Menu (Communications - Item B.1.)
- B. Emergency Day-to-Day Substitute List Received from the BVIU Dated September 6, 2012 (Education - Item D.)
- C. Third Day Enrollment Data for 2012-2013
- C. Cyber/Charter School Enrollment as of September 7, 2012 - Current Projected Annual Cost for 2012-2013 School Year \$576,508.17; 43 Cyber/Charter Students, 20 Brick and Mortar Students – Total No. of Students - 63
- E. 2012-2013 Freedom Area School District General Office Telephone Directory
- F. Beaver County Times Article – New Superintendent Drives Freedom Into New Era

SUPERINTENDENT'S REPORT:

Dr. Jeff Fuller, Superintendent, provided the following for Board information:

- A. Dr. Fuller expanded on his back-to-school report, including third day student enrollment data, saying the District has lost 39 students comparing 3rd day enrollment data from 2011/12 and 2012/13.

Parents were contacted to determine "why" they removed their children from the District's educational program and placed in Charter Schools. **Copy of the Enrollment Comparison data and family responses are attached to the minutes in the minute book.**

- B. The District is in receipt of a letter from the Pennsylvania Secretary of Education, Ronald Tomalis, commending the District "For the Hard Work Being Done to Deliver High Quality Programs to Students With Disabilities", with a determination that Freedom Area School District "**Meets Requirements**" of **Part B of the Individuals With Disabilities Education Act (IDEA)**

FINANCE:

TCC Update

Business Manager Noriene Plate reported that there will be two resolutions for the Board to act on at the October 2012 meeting changing the tax collection agency from Central Tax (CenTax) to Berkheimer effective immediately. Tax collections are increasing at this time.

WC Provider
Panel Addition

Motion by Challis, Seconded by Heyman, to approve the addition of Med Express to the District's Worker's Compensation provider panel due to reduction in Heritage

Valley Business Care Facilities.

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

EDUCATION:

Released Time Motion by Petcovic, seconded by Heyman, to approve released time According to Act 48:

PROFESSIONAL DEVELOPMENT :

1. Other:

- a. Sara Heiman, Middle School Library Media Specialist, Librarians in Coaches' Shoes-CIPA, October 8, Riverside High School, Cost Mileage
- b. Student Assistance Program Fall Training, October 23-24 and October 30-31, The Prevention Network-Baden, Cost \$325 Registration Fee, Substitute, Mileage:
 - i. Jessica Fontaine, High School Learning Support Teacher
 - ii. Heather Giammaria, High School English Teacher
- c. Meeting the Challenge of the Common Core with the Collins Writing Program, November 30, Holiday Inn-Moon Township, Cost \$150 Registration Fee, Substitute, Mileage:
 - i. Tina Boyd, Middle School 5th Grade Teacher
 - ii. Colleen Manion, Middle School 5th Grade Teacher
- d. Response to Instruction and Intervention (RtII) Meetings for 2012-2013, October 3, January 29, April 18, BVIU, Cost Substitute Plus Mileage:
 - i. Courtney Anderson, Cyber Coordinator
 - ii. Tricia Schink, Conway Elementary 2nd Grade Teacher

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

Maternity Leave Motion by Petcovic, seconded by Heyman, to approve maternity leave for Colleen Tyler, Big Knob Elementary 3rd Grade Teacher, followed by FMLA, according to policy, effective approximately October 31, 2012, thru January 2, 2013.

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

Educational Svcs. Agreement Motion by Petcovic, seconded by Heyman, to approve 2012-2013 Educational Services Agreement with Holy Family Learning, \$119 per scheduled School Day (Increase of \$2 from previous ytear).

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

Substitute List Motion by Petcovic, seconded by Heyman, to approve Emergency Day-to-Day Substitute List received from the BVIU Dated September 6, 2012 (**Enclosure**)

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

Homebound Motion by Petcovic, seconded by Heyman, to approve homebound instruction, According to Policy, for High School Student.

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

Kindergarten Aide Motion by Petcovic, seconded by Heyman, to approve Shelly Traupman as Kindergarten Aide for Big Knob Elementary Based on a five (5) hour and 45 minute Workday, daily rate of \$59 (Clearances on File, Pending Receipt of New Employee Drug Screening)

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

OPERATIONS:

- Substitutes Motion by Challis, seconded by Rocco, to approve the following as substitute custodians:
 1. Dana Raffner (Pending Receipt of Clearances)
 2. Patricia Waters (Clearances on File)
- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas
- Blood Lipid Screenings Motion by Challis, seconded by Rocco, to approve District’s annual participation in Beaver County Cancer & Heart Association Blood Lipid Screening program for 7th, 11th and 12th Grade Students and Employees, Wednesday, November 21 - Cost to Students \$5, Cost to Adults \$15.
- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas
- Training Motion by Challis, seconded by Rocco, to approve request from High School Transition Program for High School Student to participate in a non-paid Vocational Training Program with the District’s Maintenance Department, Tuesdays and Thursdays, September 18 thru June 4, 11:00 A.M. to 2:00 P.M.
- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas
- Monthly Report Gary Mortimer, Buildings & Grounds Director. Provided the following monthly Report:
 Big Knob: Replaced air blower pump at the sewer plant, cost approximately \$3,600.
 Conway: Replaced electrical feed to exterior lighting; general plumbing and electrical work for the start of school year.
 High School: General repairs for the start of school year.
 Middle School: Generator failure, estimate approximately \$12,000’ General repairs for start of school year.
- Note in Minutes:
- A. Detailed list of Computer CPU’s to be disposed
 B. Food Facility Inspection Reports by Pennsylvania Department of Agriculture for:
 1. Big Knob Elementary School – In Compliance (Dated September 10, 2012)
 2. Conway Elementary School – In Compliance (Dated September 12, 2012)
- Executive session Motion by Challis, seconded by Sharpless, for the Board to go into executive session at 7:25 PM to discuss the following:
- Personnel Matters
- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas
- Adjourn Executive Session Motion by Challis, seconded by Heyman, to adjourn executive session at 7:47 pm EST.
- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas
- Note: No action taken.
- EXTRA-CURRICULAR:**
- Wrestling Coach Motion by Challis, seconded by Rocco, to approve opening of the Assistant Wrestling Coach Position.
- Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

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| Released Time | Motion by Challis, seconded by Rocco, to approve release time, according to policy, for the following to attend the Annual NCAA Update, Wednesday, October 10, University of Pittsburgh, Cost \$60 Registration Fee, Substitute, Mileage, Parking: 1. Jeffrey Fuller, Superintendent 2. Tim Dadich, High School Principal 3. John Rosa, Athletic Director |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas |
| Resignation | Motion by Challis, seconded by Rocco, to accept the resignation from Carrie Cooper as: 1. Head Varsity Boys’ and Girls’ Swim Coach 2. Assistant Track and Field Coach |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas |
| Resignation | Motion by Challis, seconded by Rocco, to table the resignation submitted by Tim Morgan as Head Varsity Boys Basketball coach. Note: Required will be a youth basketball program to be established and every effort must be made to be in attendance for practices and scheduled games. |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas |
| Resignation | Motion by Challis, seconded by Rocco, to accept the resignation from Ed Shephard as Assistant Varsity Girls’ Basketball Coach. |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas |
| Agreements | Motion by Challis, seconded by Rocco, to approve Amending the Cooperative Agreements with Quigley Catholic High School for Football, Wrestling, and Boys’ and Girls’ Track & Field . |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas |
| Athletic Director | John Rosa, Athletic Director, provided the following monthly report: 1) Amendments to cooperative sports agreements with Quigley Catholic were made 2) Assistance provided for Vince Sinovic, Athletic Trainer, for Friday Night Football Games Greater Pittsburgh PT (Team Doctor missed first game) 3) Resignation – Carrie Cooper, Varsity Swim Coach 4) Resignation – Carrie Cooper, MS Track and Field Coach 5) Resignation – Ed Shephard, Varsity Girls Assistant Basketball Coach 6) New Laws – Concussion, Sudden Cardiac Arrest, Title IX 7) Baseline Concussion Testing – tested over 175 Athletes (HS and MS) 8) <u>Team Records</u> Varsity Football 1-1; JV Football 1-1; Varsity Boys Soccer 3-2; JV Boys Soccer 0-2 Varsity Girls Soccer 1-3; Boys Cross Country 0-1; Girls Cross Country 0-1 Golf 7-2; Varsity Volleyball 1-2; JV Volleyball 1-2; MS Boys Soccer 3-0-1 MS Girls Soccer 0-2-1 |
| Assistant Coach | Motion by Challis, seconded by Rocco, to approve, with Freedom Education Association waiving posting period, Jessie Bender, pending receipt of clearances, as Assistant Co-Ed Cross County Track Coach. Prorated salary of \$1,365.75. |
| Roll Call Vote | Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas Motion by Challis, seconded by Rocco, to approve Melissa Bender, pending receipt of clearances, as Volunteer Co-Ed Cross Country Track Coach. |

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

EXECUTIVE SESSION

Executive session Motion by Challis, seconded by Sharpless, for the Board to go into executive session at 8:00 PM to discuss the following:

➤ Personnel Matters

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

Adjourn Executive Session Motion by Heyman, seconded by Challis, to adjourn executive session at 8:15 pm EST.

Roll Call Vote Yea Votes – Sharpless, Heyman, Rocco, Challis, Petcovic, and Schlegel. Motion carried – 6 Yeas

Note: No Action taken.

Adjourn Motion by Petcovic, seconded by Challis, to adjourn. All members voting Yea. – 6 Yeas. Adjourned at 8:15 p.m., E.S.T.

Submitted by:

Lorraine Rocco, Board Secretary